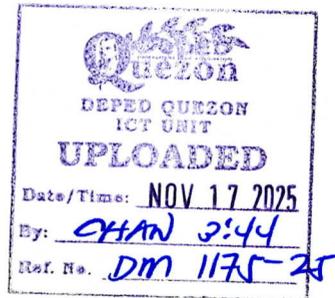




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



14 November 2025

DIVISION MEMORANDUM
 DM No. 1175, s. 2025

REQUEST FOR THE ASSISTANCE IN COUNTING, SORTING AND REPACKING OF LEARNING ACTIVITY SHEET (LAS)

To: Assistant Schools Division Superintendents
 Division Chiefs
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 All Others Concerned

- In view of the necessity to expedite the delivery and distribution of Learning Activity Sheet (LAS), this Office requests the following assistance of the schools concerned in the counting, sorting and repacking of their allotted Learning Activity Sheet according to the following schedule:

Congressional District	District	Date
1 st Congressional	Pagbilao I & 2	November 17, 2025
2 nd Congressional	San Antonio & Dolores	November 18, 2025
	Candelaria East & West	November 19, 2025
	Sariaya East & West	November 20, 2025
	Tiaong I & 2	November 21, 2025

- Travel expenses shall be charged to School Maintenance and Other Operating Expenses (MOOE) or local funds subject to the usual accounting and auditing procedures.
- Immediate and wide dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

Supgda11/14/2025

DEPEDQUEZON-TM-SDS-04-009-003



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